



IUPUI

OFFICE OF
EDUCATIONAL PARTNERSHIPS
AND STUDENT ADVOCACY

DIVISION OF STUDENT AFFAIRS
Indiana University—Purdue University
Indianapolis

This sublease agreement is a contract to be used by a tenant to lease a portion or the entire premises they are renting to a third party for the remainder or even a portion of the remaining lease term. This form will help to ensure both parties understand the agreement of terms set by each party and can help prevent many conflicts that may arise.

Sample Sublease Agreement

Terms of Sublease:

The subtenant _____ agrees to rent the property located at _____
_____ from the tenant _____.

The subtenant shall rent the property from the _____ day of _____ until the _____ day of _____.
When the subtenant leaves the premises it shall be clean and in good repair.

The subtenant also agrees to pay a security deposit of \$ _____ on _____
_____. This security deposit shall be returned minus any damages or unpaid rent
within 10 days after termination of sublease and inspection of premises by tenant.

Rent:

The subtenant shall pay rent of \$ _____ per month on the _____ day of each month to _____
_____ at _____.

Rules and Regulations:

The subtenant agrees not to transfer this sublease in whole or part without prior written consent of the tenant.
The subtenant also agrees to abide by the terms and conditions of the attached lease dated the _____
of _____, 20____ between the property owner and the tenant.

Additional Provisions:

Tenant:

Permanent Address: _____

Telephone: _____

Signature: _____

SubTenant:

Permanent Address: _____

Telephone: _____

Signature: _____

Landlord:

Permanent Address: _____

Telephone: _____

Signature: _____

Do not leave any blank spaces. Attach a copy of the original lease to the sublease. Make sure all parties involved have copies of both original lease and sublease.

A sublease agreement should only be considered after approval from the Property Manager.