### MY MOVE DETAILS

<table>
<thead>
<tr>
<th>Service</th>
<th>Date</th>
<th>Time</th>
<th>Cost per Hour / Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Move</td>
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<tr>
<td>Boxes</td>
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<tr>
<td>PrePack</td>
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<tr>
<td>UnPack</td>
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<tr>
<td>Cleaner</td>
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</tbody>
</table>

### MY HOME SERVICE PROVIDERS

- Electricity
- Gas
- Phone (land line)
- Internet
- Home Services (mowing, cleaning etc)
- Insurance (home)
- Insurance (car)
- Insurance (other)
- Pay TV
- Post Office Box

### CHANGING MY ADDRESS

- Mobile
- Driver’s License
- Car Rego
- Electoral Roll
### CHANGING MY ADDRESS (CONT’D)

<table>
<thead>
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<tbody>
<tr>
<td>Bank (savings/cheque)</td>
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<tr>
<td>Bank (credit card)</td>
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<td>Bank (loan)</td>
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<td>Bank (other)</td>
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<tr>
<td>Shares &amp; Investments</td>
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<tr>
<td>Superannuation</td>
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<tr>
<td>Accountant</td>
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<td>Australian Taxation Office</td>
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<td>Employer</td>
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<td>School</td>
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<td>Medicare</td>
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<td>Centrelink</td>
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<td>Private Health</td>
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<td>Doctor</td>
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<td>Vet</td>
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<tr>
<td>Sport Memberships (gym, soccer etc)</td>
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<tr>
<td>Magazine &amp; News Subscriptions</td>
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<tr>
<td>Online Memberships (ebay, paypal etc)</td>
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<tr>
<td>Loyalty Cards (frequent flyers, flybuys)</td>
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<tr>
<td>Friends &amp; Family</td>
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<tr>
<td>Other</td>
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</table>
FIRST THINGS TO DO

- As soon as you know your move date, book your MiniMovers team
  You can do this by calling 1300 366 000 or going online at www.minimovers.com
- Formally notify the landlord of your intention to vacate the premises
- Tell your new landlord of your moving schedule
- Organise for a storage facility if you need one
  For a full list of storage facilities in your area visit www.minimovers.com

PREPARING YOUR STUFF

- Create a list of items you no longer need or want
  Give them to a charity, friends and family or hold a garage sale. The less clutter you have, the easier it will be to pack
- Order quality removal boxes and packing materials
  www.minimoversBOXES.com
  (Don’t be tempted to use ‘free’ boxes - they will break and their odd sizes make loading and unloading the removal truck very slow.)
- Start packing
  This is a long job - allow at least 2 weeks
  If you don’t have time MiniMovers can provide professional prepackers to do a part of or the whole job for you. For more information visit www.minimovers.com.au/packing
- Label all boxes with the room they belong in at the new place
- Write the contents of each box as you pack it
  Stick it on top of the box to help you find an item later on
- Create a special ‘move day’ bag
  Put your keys, prescriptions and anything you need easy access to in it
- Dismantle larger furniture, or leave it for the moving professionals
  Put all bolts, brackets, screws etc in a labelled and sealed bag. Then stick it firmly to the underside or in a drawer of the item they belong to so you can easily find it later on
- Dismantle outdoor furniture - watch out for spiders
- Drain the oil and petrol in the lawn mower and other mechanical items
- Backup your computer’s hard drive
- Organise for a rubbish removal service
  We recommend 1800-GOT-JUNK for rubbish removal services
- Drain and disassemble any waterbeds
- Take the remote garage door opener out of your car!
- Return any DVDs, games and or library books you may have out
- Use everything in the fridge before the move day
  Throw it out if it won’t be used
- Defrost the freezer
  If you need to keep the contents of your freezer, put them in an eski with ice on the day of your move
BEFORE THE MOVE

☐ Get any critical repairs done to the house
☐ Book in a professional cleaner
☐ Organise a property inspection with the landlord after the cleaner
   Required to regain any bond amount owed to you
☐ Get your home and contents or car insurance reviewed
☐ Get your pets records from the vet
   Including medical history and immunisation certificates
☐ Give your pet a familiar toy during the move to reduce stress
☐ Book an elevator in your apartment complex to use on the move day
☐ Organise house settlement times and changeover of keys
☐ Settle outstanding bills with any of the utility companies you use
   Pay TV, Electricity, Gas, Internet, Water, Security
☐ Arrange to have your telephone, Internet, pay TV, gas, electricity etc, disconnected
   and reconnected at the new place
☐ Arrange to have sufficient money in the bank to cover the move

MOVE DAY - THINGS TO REMEMBER

☐ If all loose items are packed and the floors are clear, your moving professionals can
   work much more efficiently
☐ Keep a kettle, tea bags, coffee, milk and sugar unpacked
☐ Check all the cupboards before you leave
☐ Lock all the doors and windows as you leave
☐ Check the back of the truck before the moving professionals leave

AFTER MOVING

☐ Notify utility companies of your change in address
☐ Notify friends and family of your new address, telephone number etc
☐ Start unpacking
☐ Order a pizza for dinner for all your hard work
☐ Hold a house warming party!

RELAX ...
Welcome to your new home!