**LAUREN S. HANNIGAN**

5048 Sugar Hill Drive Brentwood, Missouri 63104 314.867.0025 hannigl@aol.com

December 1, 2009

Joan Smith, Esq.

Smith, Brown and Associates 390 First Street

St. Louis, MO 63108 Dear Ms. Smith:

I am pleased to accept your offer of employment as an associate with Smith, Brown and Associates. I look forward to joining your firm and working with you.

I will contact you in the next two weeks to discuss a starting date. If you need additional information before then, please do not hesitate to contact me.

Thank you for your assistance throughout the interview process. I appreciate the professional manner in which the hiring was conducted. I know you will not be disappointed in your decision.

Sincerely, (Signature)

Lauren S. Hannigan