|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **FREELANCE QUOTE TEMPLATE** | | | |
|  |  | | | |
|  | QUOTE TO | | | |
|  | John Smith | | | |
|  | QUOTE NO. |  | DATE | |
|  | 9386762 |  | mm/dd/yyyy |  |
|  |  | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | JOB TITLE | | | | | |  |
|  | Event Registration System | | | | | |  |
|  | JOB DESCRIPTION | | | | | |  |
|  | Develop a web-based application system to capture personal information of participants in the coming Auto Expo to be held on <date> at the Expo Convention Center. | | | | | |  |
|  |  | | | | | |  |
|  | **No.** | **Task Description** | | **Day(s)** | **Rate/Day** | **Amount** |  |
|  | 1) | Develop a detail project plan | | 3.0 | 30.00 | 90.00 |  |
|  | 2) | Secure client requirements. | | 5.0 | 25.00 | 125.00 |  |
|  | 3) | Define functional requirements. | | 8.0 | 30.00 | 240.00 |  |
|  | 4) | Design application system | | 10.0 | 40.00 | 400.00 |  |
|  | 5) | Develop application system | | 30.0 | 35.00 | 1,050.00 |  |
|  | 6) | Test application system | | 8.0 | 20.00 | 160.00 |  |
|  | 7) | Perform User Acceptance | | 5.0 | 15.00 | 75.00 |  |
|  | 8) | Deploy application to production | | 3.0 | 15.00 | 45.00 |  |
|  | 9) | Support application system | | 30.0 | 10.00 | 300.00 |  |
|  |  |  | |  |  |  |  |
|  |  |  | |  |  |  |  |
|  |  |  | |  |  |  |  |
|  |  |  | |  |  |  |  |
|  |  |  | |  |  |  |  |
|  |  |  | |  |  |  |  |
|  | **Sub Total ($)** | | | | | **2,485.00** |  |
|  | **VAT (%)** | | | | 10.00 | **248.50** |  |
|  | **Amount With VAT ($)** | | | | | **2,733.50** |  |
|  | | | | | | | |
|  | **Payment Terms:** | | | **Quote Validity:** | | |  |
|  | 10% Down payment upon acceptance of this quote. | | | Valid until 30 days from date of this quote. | | |  |
|  | 40% Upon submission of the draft. | | |  |
|  | 40% Upon acceptance of the deliverable | | |  |
|  | 10% 30 days after acceptance of the deliverable (Warranty Period) | | |  |
|  |  | | | | | |  |
|  |  | |  |  | | |  |
|  | **SUBMITTED BY** | |  | **CONFORME** | | |  |