**CONSTRUCTION COMPLETION CERTIFICATE**

(Date)

(Contractor)

(Address)

Attention: (Contractor’s Name)

**Re:** **Contract No.**

**Project Number & Limits**

**Type of Work**

Please be advised that an inspection of the above noted project was carried out on

**\_\_<date>\_\_** by **<Consultants Representative>**, **<Project Sponsor>** and <**Contractor**>. All work on this Contract has been satisfactorily completed and is accepted as complete, subject to the terms and conditions of the Contract and Specifications.

The effective date for the start of the warranty period will be **\_\_<footnote 1>\_\_**. For the record, the last day of work on this project was **\_\_<footnote 2>\_\_**.

You will be hearing from the Department’s Strategic Procurement Branch about providing the necessary Statutory Declaration forms as required by the Contract General Specifications.

Yours truly,

Consultants Representative

cc: Regional Director, **\_\_<Region>\_\_**

Construction / Bridge Manager, **\_\_<Region>\_\_**

Operations Manager, **\_\_<District>\_\_**

Project Administrator, **\_\_<Region>\_\_**

Director, Tender Administration via [TenderAdmin@gov.ab.ca](mailto:TenderAdmin@gov.ab.ca)

Director, Professional Services

Executive Director, Project Delivery via [PDC.Shared@gov.ab.ca](mailto:PDC.Shared@gov.ab.ca)

Information Management Branch via [trans.geodata.update@gov.ab.ca](mailto:trans.geodata.update@gov.ab.ca)

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| --- | --- |
| **1.** | **Use last date any deficiencies were corrected or, if there were no deficiencies, the date the project was ready for the Construction Completion Inspection** |
| **2.** | **Use the same date as footnote 1, unless a Conditional Construction Completion Certificate had been issued; in that case, use the date the contractor completed all clean-up & deficiency repairs identified in the Conditional Construction Completion Certificate** |