To Whom It May Concern,

Mary is applying for a position at your university to teach business. I am writing this letter of recommendation on Mary's behalf to share my experiences and recommend Mary for the position.

I have known Mary since 2004. We first worked together at <institution/company>. Mary and I worked together on. Mary displayed strong professionalism, team loyalty, patience with others, a desire to share her knowledge with other team members and.

Being an educator requires <>. I believe that Mary embodies these characteristics and recommend her for a teaching position at your institution.

Should you wish to contact me, you may do so anytime at or.

Sincerely,  
Adam  
Humanities Department Chair