To:

From:

Subject: Acceptance of the Interview Invitation

Respected Sir,

I am Mr. or Miss. XYZ had applied for the job in your organization recently and in regard of that job application, I recently received an invitation letter for the interview on 16/06/2018. I will make sure that I will be present at the interview place right on time.

I am very grateful to receive the invitation for the interview with a prestigious company like yours. As per the invitation received by me, my interview is going to be held on 25/06/2018.

Your Sincerely,

Mr. or Miss. XYZ
(Your Signature)