Dear ( Name)

I would really like to say thanks to you for the satisfactory services from your organization offered to us. I would like to appreciate the way you do business and your services were perfect and your staff is also well mannered.

You have managed the situations well in pressure conditions and clients have appreciated your leadership skills in managing the things in better way. I would like to admit that it is rare to find high standards of genuineness and reliability in the today´s business world.

It would be my pleasure to hire your services in the future and I sincerely wish all the very best for a successful future.  
   
I look forward to do business with you again.,

Sincerely Yours,

Name of the Person  
Designation  
Organization Name