**Sick Leave Email Format for Office**

Respected Manager,

I am Honey Love, Assistant Director writing this email for leave of two days due to sickness with flu, cough and high temperature. Right now I am in hospital for checkup and physician tells me that I will be okay by tomorrow. Sir If I got recovered by tomorrow than I will come to attend my office on the day after tomorrow. In any other case I will inform you through email or sms.

Sincerely,

Honey Love

Assistant Director