**Gym Membership Contract Cancellation Letter**

Date: December 12, 2017

To,

ATTN

ADDRESS

POSTAL CODE

COUNTRY

**Subject:** Cancelation of Membership

Dear Mr/Mrs <NAME>,

Unfortunately, I have to send this request for cancellation of my membership from the club. I am forced to cancel the membership due to my transfer and therefore I may not be available to attend future club activities.

The club has been good place to be associated and it has been a good place for socializing. The facilities provided by the club are also excellent and are in par with any another club in the city. The sports facilities and health facilities are also worth mentioning. The holidays arranged by club have also been exotic experience.

The association with the club has been fruitful and I certainly hope that it will continue to enrich people’s life in future.

Yours sincerely,

<NAME>

<Signature>

<Formal Name + Title>

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