To,   
The IRCC Officer  
  
I hope you find this letter in good health and spirit. I am writing this LOE to explain a couple of things about my application which is not as per the IRCC requested standard.  
  
Explain point 1  
  
  
  
Explain point 2.  
  
  
  
Then make a humble request to consider the application.....  
  
  
Regards