Sample Letter #1

I am filing a claim on my auto insurance to cover the cost of repairing the damage that the recent storm caused to my sports car. The car was parked under a carport, where it was safe from the hail, but the wind brought the carport roof down, causing extensive damage to the top and hood of the car.

I am enclosing three repair estimates. They range from a low of $2,746.00 to $3,468.00. My policy, #55555, has a $400.00 deductible. Thank you for your assistance. I am eager to have repairs completed as soon as possible.