EXIT INTERVIEW TEMPLATE

Leaving date:

Not all students and/or families will participate in an exit interview. For those students where there is no opportunity for a conversation before they leave the school setting, this template could be used as a part of their call back plan in the reconnection phase.

STUDENT II	NFORMATION	
Name:	ASN:	
DOB:	Currer	nt grade:
Country of origin and ELL level if applicable:	Credit: to date Specia	
аррисаріе.	codes	
Student strengths:		nt cations ornmoda-
Other information (including nicknames):		
PARENT/GL	JARDIAN INFORMATION	
Name(s):	Email addres	sses:
Best contact number:	First la	anguage:
	Transla require	

REASONS FOR LEAVING	SCHOOL	L (CHECK ALL THAT APP	LY)
Parenting responsibilities		Mental health issues	
Family responsibilities		Addiction issues	
Lack of family support		Unable to meet schools behavioural expectations	
Lack of relevant courses		Negative peer influences	
Coursework too difficult		Lack of positive adults	
Failing courses		Chronically absent (missing more than 10% of days)	
No interest/motivation in school		Currently in care (e.g. foster home/ group home)	
Financial hardship		Moves often (individually or with family)	
Employed more than 20 hrs / wk		Vocational needs not being met at school	
Engaged in apprenticeship program		Language barriers	
Justice issues		Doesn't feel safe at school	
Pregnancy		Bullying	
Physical health issues			
COMMENTS			

SUPPORTS REQUIRED FOR SUCCESS					
(CHECK ALL THAT APPLY)					
Financial support	Transportation				
Academic support	Personal counseling				
ELL/language support	Vocational counseling				
Parenting support	Addictions treatment				
Legal assistance	Medical treatment				
Pre and/or postnatal support	Guided mentorship				
Other:					

STUDENT ACTION PLAN

What is the student's current plan? What will they do next? Who will they access for support? Use this chart to support the student in making concrete plans for the month ahead.

STUDENT ACTION PLAN	
Goal: What needs to be done to	
address your reasons for leaving?	
Who can support your achievement	
of the goal?	
When would you like to accomplish	
this by?	
Is there one person in this school who	
you would feel comfortable connecting with about this personal action plan	
while you are away? How would	
you like to connect with this person? When?	
-	

TRANSITION BACK TO SO	HOOL PLAN	
How will you know when you are ready to come back to school? What will it		
look like? What needs to happen?		
Is a transition back to the same school		
desired upon return, or will another school need to be explored?		
,		
How long should the school anticipate		
that you will be away?		
COMMUNICATION PLAN		
School main	Home main	
contact:	contact:	
Preferred Cell/text:		
method of communication Email:		
Home phone:		
Planned date of first communication:		

CONTACT RECORD (SEE STUDENT CALL BACK GUIDE FOR SUPPORT WITH CALLS - CLICK HERE)		
Contact Dates	Who was spoken with?	Outcome