**2415 South Austin Ave, Ste. 105**

**Atencion:**

Para obtener esta u otras formas on Espanol, favor the llamar a esta oficina al

**(903)463-9997 / (888)813-1992**

**Denison, TX 75020**

**(903)463-9997/ (888)813-1992**

**903-463-3073 fax**

[**childcare@wfstexoma.org**](mailto:childcare@wfstexoma.org)

**Parent Responsibility Agreement- Informal Child Support Agreement Form**

State law requires that any family receiving child care assistance comply with the Parent Responsibility Act. This Act includes receiving child support for **each individual child in the household. Failure to comply with this requirement will result in termination of services.**

**When to use this form:** This form is to be used **ONLY** when there is an informal child support arrangement between the custodial and the absent parent(s) ***(i.e., not working with the Office of Attorney General).***

***Informal Support: The absent parent is giving you support payments instead of paying through the Office of Attorney General.***

**Who completes this form:** This form is to be completed by the parent NOT living in the household, the absent parent.

**IMPORTANT: if any children in the household have informal arrangements with different absent parents, a separate form must be completed with *each* absent parent. Please make copies of this form for each child’s absent parent to complete and sign. Child care assistance will be terminated or denied if we do not receive this documentation.**

**The Informal Child Support agreement is a courtesy that Child Care Services provides for parents with informal agreements. Parents that are not in compliance with the child support requirements outlined in this form, and care is dropped for that reason, will be required to go through the Office of the Attorney General prior to returning to Child Care Services.**

\*\* At every recertification, you will need to supply 6 consecutive months of copies of canceled checks, cashier checks, or money orders & attach them to the Information Child Support Agreement form. The monthly amount listed below must match the copies of canceled checks, cashier checks, or money orders and represent each month, so in the month for the month. For example: If this completed form states $100 per month, the child support received for April you will turn in a copy of a canceled check, cashier’s check, or money order dated in April for $100. Child support received for May, you will turn in a copy of a canceled check, cashier’s check, or money order dated in May for $100. Failure to supply 6 consecutive months of copies of canceled checks, cashier checks, or money orders will result in termination of your child care. Copies of the canceled checks, cashier checks, or money orders must be made out to the custodial parent. Copies of bank statements or receipts will not be accepted.\*\*

|  |  |  |  |
| --- | --- | --- | --- |
| **Custodial Parent Name:** |  | **Phone Number:** |  |
| **Absent Parent Name:** |  | **Phone Number:** |  |
| **Absent Parent Address:** |  | | |
| **City, State** |  | **Zip Code:** |  |

# I, the absent parent, hereby attest that I am the father to the children listed below and I provide monthly child support payments to their custodial parent.

|  |  |  |
| --- | --- | --- |
| **Child Name (First and Last Name)** | **Total Monthly Child Support ($)** | **Date Child Support Started** |
|  |  |  |
|  |  |  |
|  |  |  |

**Custodial Parent Signature Date**

**Absent Parent’s Signature Date**

**Workforce Solutions Texoma is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.**

**Individuals with speech and/or hearing impairments may call 711 for assistance.**

Form 2080-revised 8.08;6/11;8/11; 3/13; 7/13; 4/15