[MOTTAGARE]

ADDRESS]

[ADRESSS]

[LAND]

[DATUM]

Dear Sirs,

Notice to remedy breach of contract

This letter concerns our agreement with you dated [DATUM] under which [BESKRIV KORT VAD SOM SKA UTFÖRAS ENLIGT AVTALET]. Attached is a copy of the Agreement (Annex 1).

This letter notifies you of [a breach **OR** breaches] of the Agreement, and the steps that we require you to take.

Under this Agreement, you agreed [BESKRIV VAD MOTPARTEN HAR ÅTAGIT SIG ATT GÖRA]. A breach has **OR** Breaches have] occurred as follows: [BESKRIV AVTALSBROTTET ÖVERSIKTLIGT].

As a result of your breach, we have suffered loss. Its extent is not yet fully known or quantified, but it may include [BESKRIV EVETUELL SKADA].

To mitigate our losses and reduce the need for further action, please ensure that the following remedies are taken on or before the date specified for each item:

|  |  |  |  |
| --- | --- | --- | --- |
| **Breach** | **Relevant terms of the Agreement** | **Remedy required** | **Date** |
| [BESKRIV AVTALSBROTTET I DETALJ] | Clause [NUMMER] | [ÅTGÄRDER SOM ÖNSKAS (T.EX. OMLEVERANS ELLER AVHJÄLPANDE] | [DATUM] |

At this stage, we do not affirm or terminate the Agreement, or waive any rights. We reserve all our rights and remedies in relation to any breach, including but not limited to the right to terminate and/or claim for damages. Action may be taken, whether or not the breaches have been remedied.

Please acknowledge receipt of this notice by signing and returning the enclosed copy, no later than [DATUM].

Please also send us, to arrive no later than [DATUM], your full response, setting out the action you have taken and will take to remedy the breaches and, if you disagree with anything in this letter, explaining your reasons. We should receive this response no later than [DATUM].

Ignoring this letter may force us to initiate proceedings and may increase your liability for costs [DENNA MENING KAN TAS BORT OM DEN UPPLEVS FÖR TUFF].

Yours faithfully,

................................................................

For and on behalf of

[DITT FÖRETAG]