|  |  |
| --- | --- |
|   | C:\Users\kh394\OneDrive - Cornell University\CornellLogos\Logos for Word and PowerPoint\Logos for Word and PowerPoint\PRIMARY-On-White-IT-at-Cornell-Logo.png |
|  |  |
|   | Statement of Need: <title or brief description> |
|  | Prepared by: <name>Date Prepared: <mm/dd/yyyy> |

# Narrative

## Brief Explanation – Problem, Issue, or Opportunity

<narrative text>

*Proposed IT Solution* *(if practical) — Include why any known similar solutions on campus do not meet the need*

<narrative text>