**MONTHLY BUSINESS BUDGET**

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**MONTHLY BUSINESS BUDGET**

**Monthly Projected**

**Jan**

**Feb**

**Mar**

**Apr**

**May**

**Jun**

**Actual 6 Month**

**6 Month’s Budget**

**Monthly P & L Business Budget**

**Budget amounts**

**Totals**

**Over (+) or Under (-)**

For: 2008 for Six Months

**Income Received Category**

RE Commissions (Sales)

RE Commissions (All Others)

**Total Income Produced**

**Auto Expenses Category**

Auto Monthly Lease or Payment

Insurance

Gas

Auto Repair

Maintenance

Wash & Detailing

Parking

Toll

DMV & Smog

**Total Auto Expense**

**Office Expenses Category**

Office Space Rental

Internet charge

Computer

Dues & Subscriptions

Education/Coaching

Entertainment - Meals

Gifts

Office Supplies

Postage and Freight

FAX charges

Telephone office

Pager/VM

Professional fees

Signs & Materials

Printing

Electric & Power charge

**Total Office Expenses**

**MONTHLY BUSINESS BUDGET continued**

**BUSINESS BUDGET Continued**

**Monthly Projected**

**Jan**

**Feb**

**Mar**

**Apr**

**May**

**Jun**

**Actual 6 Month**

**6 Month’s Budget**

For: 2008

**Budget amounts**

**Totals**

**Over (+) or Under (-)**

**Home Office Expenses Category**

Room Rental

Depreciation on Office Equipment

Electricity % Usage

**Total Home Office Expenses**

**Travel Expenses Category**

Air Fare

Rental Auto

Hotel Charges

Misc Travel Expenses

Meals in Travel

**Total Travel Expenses**

**Insurance Expenses Category**

Medical & Health

Disability

Dental

Vision

Life

**Total Insurance Expenses**

**Savings Expenses Category**

% to IRA/Roth IRA Savings

% to Bank Savings Account

% to Tax Deductions Fed/State

**Total Savings Expenses**

TOTAL EXPENSES

TOTAL INCOME

**% OF EXPENSES TO INCOME**

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**PERSONAL BUDGET**

**Priority**

**Monthly**

**Yearly**

**Actual**

**Priority**

**Monthly**

**Yearly**

**Actual**

**Priority**

**Monthly**

**Yearly**

**Actual**

**Income**

**Entertainment**

**Dues/subscriptions**

Wages

Cable TV

Magazines

Interest/dividends

Video/DVD rentals

Newspapers

Miscellaneous

Movies/plays

Internet connection

Concerts/clubs

Public radio

**TOTAL INCOME**

**Entertainment totals**

Public television

Religious orgs.

**Expenses**

**Health**

Charity

Home

Health club dues

**Dues/subscr. Totals**

Mortgage/rent

Insurance

Utilities

Prescriptions

**Personal**

Home telephone

Over-the-counter drugs

Cellular telephone

Co-pays/out-of-pocket

Home repairs

Veterinarians/pet meds

Home improvement

Life insurance

Home security

**Health totals**

Garden supplies

**Home totals**

**Vacations**

Plane fare

**Financial obligations**

**Daily living**

Accommodations

Groceries

Food

Child care

Souvenirs

Dry cleaning

Pet boarding

Dining out

Rental car

Housecleaning service

**Vacations totals**

Dog walker

**Daily living totals**

**Recreation**

**Misc. payments**

Gym fees

**Transportation**

Sports equipment

Gas/fuel

Team dues

Insurance

Toys/child gear

Repairs

**Recreation totals**

Car wash/detailing svcs

Parking

Public transportation

**Transportation totals**

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Other

Other

Other

Other

Other

**Misc. payments totals**

**Monthly**

**Yearly**

**Actual**

**TOTAL EXPENSES**

**Cash short/extra**

Long term savings

Retirement (401k, Roth)

Credit card payments

Income tax (additional)

Other obligations

**Personal totals**

Clothing

Gifts

Salon/barber

Books

Music (CDs, etc.)

**Personal totals**