[Date]

[Name of Recipient]

[Address]

[City, State Zip Code]

I, [Name], intend to offer a gift of [0.00 USD] to [Name(s) of Recipient(s)], my [Relationship to the Recipient], for the purchase of a property located in [Address of the Property].

I expect no repayment for this gift from the recipient in either cash or future services, and any lien will not be filed by me against the property.

The source of this gift is [Account for the Source of the Gift].

For any additional information with regard to this matter, contact me at [Number].

Cordially yours,

[Name and Signature]

[Address]

[City, State Zip Code]

[Contact Details]