**Template:
Agile Team Charter**

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# **Background & Introduction**

## **What is this?**

This template supports my Coursera specialization [‘Agile Development’](https://www.coursera.org/specializations/agile-development), and the [Venture Design curriculum](http://www.alexandercowan.com/venture-design/) in general.

For a tutorial on agile team charters, see [Agile Team Charters- the Basics](http://www.alexandercowan.com/agile-team-charters-the-basics/).

## **How do you use the Google Doc?**

### **I use (or will use) Google Doc’s**

If you have Google Doc’s, you can just save a copy of this file into your own domain: File >> Make a Copy. If you don’t have Google Doc’s (Apps) and want it, you can see about setting up [here](http://www.google.com/enterprise/apps/business/). That said you absolutely do NOT need to set up Google App’s to use the template.

### **I don’t use Google Doc’s**

If you do not have Google Doc’s just go to File >> Download As and from there you can save it to MS Word, etc.

## **Are there any restrictions on using this template?**

The template’s primary purpose is to help practitioners create better products. You’re free to use it and adapt it for internal purposes- building your company and/or product, basically.

You’re not free to take it and re-post it elsewhere or create derivative work for general consumption outside the context of your company’s internal operations. (You are, of course, free to link here to the original item- sharing is caring.) For the full terms and conditions, please see [www.alexandercowan.com/legal](http://www.alexandercowan.com/legal).

# Team Charter

### What problems do we solve? What jobs do we do for our user?

[ADD]

### How do we measure progress on outcomes?

[ADD]

### Who’s on the team and in what roles?

|  |  |  |
| --- | --- | --- |
| **Name** | **Role(s)** | **Notes** |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |

### What agile methodologies and practices do we use? How?

[ADD] e

### What systems do we use for what jobs?

|  |  |  |
| --- | --- | --- |
| **Job** | **System (name, URL)** | **Notes** |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |

### What coding conventions and practices do we use? How?

[ADD]

# Appendix A: Change Log

|  |  |  |
| --- | --- | --- |
| **Date** | **Change** | **Notes** |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |
| [add] | [add] | [add] |

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