Sample of a Legal Guardian Letter.

From,  
William and Elizabeth Smith,  
120 Jisco West Road,  
Jackson, Ohio 45640.

13th January 2019.

To,  
Kimberly and Jamie Harr,  
125 Jisco West Road,  
Jackson, Ohio 45640.

Subject: Temporary Guardianship of Minor Child, Adrianna Smith.

Respected Sir/Madam,

From 25th January 2019 to 25th February 2019, William and Elizabeth Smith give temporary custody of their daughter, Adrianna Smith, to Jamie and Kimberly Harr. This Temporary Guardianship Letter will serve as a legal and binding document that will allow them to obtain medical treatment and to make any decisions regarding the needs of the child for this period.

William and Elizabeth will be in Europe on business for the dates listed above. They will not be able to provide medical treatment and see to the needs of their child during these time periods. Trusting in good faith, Jamie, and Kimberly Harr, they allow temporary guardianship so that they may make decisions regarding their child’s care. The address of the hostel that the Smith’s will be staying in is 7890 Piccadilly Square, London, England. The phone number there is [+44 20 8988 8300]. Since London is five hours ahead of the United States, consideration must be made when calling.

The child’s medical doctor is Jill Neff at McCarty Lane Pediatrics in Jackson. Their phone number is [740-286-5245]Adrianna’s’s dentist is Dr Rebo at Rebo Health Professionals, and the phone number is [740-286-0989]. A copy of this letter will be on file at both locations.

Sincerely,

William and Elizabeth Smith.