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|   |   | **COMPANY:** | **THE BEST COMPANY** |   |   |   |   |   |   |   |  |  |  |  | **EMPLOYEE** |   |   |
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|   |   | **Month:**  | **September** |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  | **ATTENDANCE** |   |   |
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|   |   | **Year:** | **2020** |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|  |  | ID | Employee Name | Position | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |  |  |
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|  |  | **1100** | **Kaylen East** | **HR** | + | + | + | + | + |  |  | + | + | + | + | S |  |  | L | + | + |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | **1101** | **Geoffrey Walker** | **Project Manager** | + | + | + | + | C |  |  | + | E | + | + | + |  |  | + | + | + |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|   |   | **Leaves explained:**   **S**=SICK (Leave)  **C**=CASUAL (Leave) **E**=EARNED (Leave)  **O**=OTHER (Leave)  **L**=Loss of Pay  **[+**=Present] |   |   |   |   |   |   |
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