SALES CALL LOG TEMPLATE

Reset Form | Save Form | Print Form

✔ **Peter Hanks**	**1-202-555-142**
CLIENT NAME	CONTACT NUMBER
<Company Name>	**Finance Manager**
COMPANY	POSITION

John Smith	**429411**	**1**
AGENT NAME	AGENT ID	PAGE NUMBER

Date	Time	Action Item
mm/dd/yyyy	hh:mm AM	No one is picking up the call. I will try again tomorrow.
mm/dd/yyyy	hh:mm AM	The client requested to send him reading materials via email (<email address>) about the product. Product material was send on the same day. I will follow up with the client after two days.
mm/dd/yyyy	hh:mm AM	The client requested a demo of the product. Referring this lead to Sales Department c/o Sales Manager.