**Maintenance Request Form**

**TENANT DETAILS**

|  |  |
| --- | --- |
| NAME: |  |
| PROPERTY: |  |
| MOBILE: |  |
| EMAIL: |  |

**DETAILS OF MAINTENANCE**

**ACCESS**

**[ ] Use key held at Petrusma Property to access the property for quote/repair [ ] Contact me/us for access**

**If repairs needed are for an appliance, please advise if it is electric or gas, and provide the make & model number. This can assist with the process of organising the repair.**

**The above contact information is correct and may be provided to the contractors or property owner in order to view/carry out the repairs.**

**Signed: Name: Date: \_/ /**