**Master of Science in Environmental Policy and Management (EPM): Professional Development Plan**

The Professional Development Plan (“plan”) is an exercise in specifying how components of the EPM program will serve to help you achieve your career objective. Please utilize the template provided below and input your responses. The plan is a document you compose (with feedback from your Faculty Advisor) that addresses the following components to the best of your current understanding:

**Required elements of the attached plan**

1. **Summary**: Provide an “elevator speech” version of what your field of interest and goals are (i.e. for someone who doesn’t know you). Describe your career objectives and focal area of interest (be specific) including your specialization if you plan to complete one.
2. **Career objective**: Name and describe the type of (1) position, (2) institution, and (3) topical area you are seeking. For example:
   1. (1) Community Projects Coordinator with a (2) non-profit organization, in (3) climate justice [with description]
   2. (1) Consultant with a (2) private consulting firm, in (3) renewable energy project siting [with description]
3. **Practicum**: Briefly describe your intended practicum and describe how it will support your career goal. [For more detail on attributes of the Practicum (e.g. types of partnerships and intended outcomes) see the EPM form “Practicum Proposal Overview and Coversheet”.]
4. **Specialization**: If you are planning to complete an EPM specialization, specify the specialization and briefly describe how it will support your career goal.
5. **Electives**: Briefly list and describe the electives you (1) have completed or are enrolled in, and (2) plan to take that will support your career goal.
6. **Networking and Mentoring**: Identify and describe professional networks and/ or mentors that are already or may soon support your career goals. Briefly describe completed or intended efforts to engage these networks and/or mentors. What meetings or events have you attended? What informational interviews have you completed or intend to complete. (Note that meetings with junior personnel (5-10 years ahead of you) can be just as helpful as those with senior personnel.)
7. ***OPTIONAL*: Policy Clinic**: If you would like to do so, please briefly describe an idea for developing a group project for the Policy Clinic that would support your career goal.

**Depth:** Your plan should be the equivalent of 3-4 pages, double-spaced, though spacing is up to you. Please stick to the prompts and avoid unnecessary filler/boiler plate information.

**Faculty Advising**

You are encouraged to work closely with your Faculty Advisor in an iterative manner to brainstorm, draft, and revise the plan. Students are also encouraged to take advantage of peer review, providing and receiving feedback from other EPM students on their plan.

**Submission and Review**

Once you and your Faculty Advisor agree that your plan is complete:

1. **The student should** email the plan (PDF format) to the Graduate Coordinator **and** the Faculty Advisor, stating: “Please find attached my completed draft plan as approved by my Faculty Advisor.”
2. **The Faculty Advisor should** then reply-all to that email (to the Graduate Coordinator and student) stating that the draft plan has been reviewed and approved: “I have approved the attached draft plan.”

There is no need to submit a hard copy of the plan. Electronic submission should be completed no later than the last day of instruction in the Spring quarter of your first academic year. The plan is then reviewed and approved by the Comprehensive Exam Committee (CEC).

PROFESSIONAL DEVELOPMENT PLAN TEMPLATE

(*Copy and paste the template below into a new document*)

**-------------------------------------------------------------------------------------------------------------------------------**

**Professional Development Plan**

**{Your name}**

**{Quarter and year, e.g. Spring 2018}**

**Advisor(s): {list here your Faculty Advisor and any other primary UCD advisor you work with, along with their position and unit, e.g. Sam Smith (Professor, ESP)}**

**1. Summary**. Describe your interests related to your career objectives and your specialization if you plan to complete one.

**2. Career Objectives**. Describe what jobs position that you see yourself in, the institution, and what topic you are interested in working on.

**3. Practicum**. Describe your ideal practicum, and how it would support your career goals. If you have already secured a practicum, describe the institution and position description, and how it will support your career goals.

**4. Specialization**. If you plan on completing an EPM specialization, specify the specialization and how it will help further your career goals.

**5. Electives.**

*Completed:* List completed electives including the quarter/year completed and a brief description.

* {Example: Transportation Policy & Planning TTP 220 (Spring 2018) Covering roles of federal, state, regional and local government in transportation policy and planning.}

*Projected:* List projected electives including the quarter/year anticipated and a brief description.

* {…first entry…}

**6. Networking & Mentoring**. Identify and describe professional networks and/ or mentors that are already or may soon support your career goals.

**7. Policy Clinic (optional)**. If you would like, please describe a brief idea for developing a group project for the Policy Clinic that would support your career goal.