**VEHICLE TRIP LOG**

**DEPARTMENT NAME: USM VEHICLE NUMBER:**

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| **VEHICLE TRAVEL LOG** | | | **ODOMETER / DESTINATION** | | | | | | **FUEL PURCHASES** | | |
| **DATE** | **DRIVER LAST/FIRST NAME** | **PURPOSE OF USE** | **START LOCATION/TIME** | | **STARTING MILEAGE** | **DESTINATION/TIME** | | **ENDING MILEAGE** | **MILEAGE AT FILL UP** | **FUEL GALS.** | **FUEL**  **$** |
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Reconciled to Fuel Invoice by: Invoice Number/Date:

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