**MONTHLY TRAVEL LOG**

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| MONTH AND YEAR | VEHICLE EQUIPMENT NUMBER | VEHICLE LICENSE PLATE NUMBER |
| HEADQUARTERS OF CAR | DEPARTMENT / AGENCY | DIVISION OR INSTITUTION |
| DATE | ODOMETER START | ODOMETER END | TRIP MILES | DEPARTURE LOCATION | DEPARTURE TIME | ARRIVAL LOCATION | ARRIVAL TIME | REASON CODE | DRIVER |
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| **Total Trip Miles** | 0 |  |