**Temporary Employee & Contractor Payment Schedule – 2016**

* Temporary Employee & Contractor payments are made fortnightly into your nominated bank account
* Please submit your client signed timesheet & invoice (if applicable) by 10am every Monday fortnight to ensure payment can be deposited into your account on Tuesday evening of the payment week

***NB: Failure to submit timesheets & invoices (if applicable) by the deadline for each period may result in payment being delayed until the next pay period.***

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| **Temporary Employee & Contractor Payment Dates****- 2016** |
| **Period** | **Pay** |
| 21/12/15 – 3/01/16 | 5/1/16 |
| 4/1/16 – 17/1/16 | 19/1/16 |
| 18/1/16 – 31/1/16 | 2/2/16 |
| 1/2/16 – 14/2/16 | 16/2/16 |
| 15/2/16 – 28/2/16 | 1/3/16 |
| 29/2/16 – 13/3/16 | 15/3/16 |
| 14/3/16 – 27/3/16 | 29/3/16 |
| 28/3/16 – 10/4/16 | 12/4/16 |
| 11/4/16 – 24/4/16 | 26/4/16 |
| 25/4/16 – 8/5/16 | 10/5/16 |
| 9/5/16 – 22/5/16 | 24/5/16 |
| 23/5/16 – 5/6/16 | 7/6/16 |
| 6/6/16 – 19/6/16 | 21/6/16 |
| 20/6/16 – 3/7/16 | 5/7/16 |
| 4/7/16 – 17/7/16 | 19/7/16 |
| 18/7/16 – 31/7/16 | 2/8/16 |
| 1/8/16 – 14/8/16 | 16/8/16 |
| 15/8/16 – 28/8/16 | 30/8/16 |
| 29/8/16 – 11/9/16 | 13/9/16 |
| 12/9/16 – 25/9/16 | 27/9/16 |
| 26/9/16 – 9/10/16 | 11/10/16 |
| 10/10/16 – 23/10/16 | 25/10/16 |
| 24/10/16 – 6/11/16 | 8/11/16 |
| 7/11/16 – 20/11/16 | 22/11/16 |
| 21/11/16 – 4/12/16 | 6/12/16 |
| 5/12/16 – 18/12/16 | 20/12/16 |
|  | **Xmas Period Dates TBA** |