FROM:

Name (Owner/Principal/PAYER)

Contact Person/Representative

Address

Ph

Email

TO:

Name (Contractor/PAYEE)

Contact Person/Representative

Address

Ph

Email

**A PAYMENT SCHEDULE MADE IN RELATION TO:**

Project

Location of Site

Trade

Payee Payment

Claim No.

Claim Period:

From

To

Date of this Payment

Schedule

Your Ref (Optional)

Scheduled Amount

Inclusive of GST

Due date

for payment

1

$

THIS IS A PAYMENT SCHEDULE IN RESPONSE TO

A PAYMENT CLAIM MADE UNDER THE CONSTRUCTION CONTRACTS ACT 2002

**CLAIM DETAILS:**

2

**Item**

**Description - Materials and Subcontractors**

**(Supporting documents attached)**

**Amount Claimed to date**

**Amount Approved**

**Reason for difference**

**1**

**2**

**3**

**4**

**5**

**6**

**7**

**8**

**9**

**10**

**11**

**12**

**13**

**14**

**15**

**Item**

**Description - Labour (Supporting documents attached)**

**Amount Claimed to date**

**Approved Amount**

**Reason for difference**

**1**

**2**

**3**

**4**

**5**

**6**

**7**

**8**

**9**

**10**

**11**

**12**

**13**

**14**

**15**

**TOTAL ‘A’**

**$**

**$**

3

S U M M A R Y

Total Labour

Total ‘A’

$

Total Materials and Subcontractors

Total ‘B’

$

SUBTOTAL (excluding GST)

$

ADD GST

$

TOTAL SCHEDULED AMOUNT INCLUDING GST

$

**Item**

**Description - Materials and Subcontractors**

**(Supporting documents attached)**

**Amount Claimed to date**

**Approved Amount**

**Reason for difference**

**16**

**17**

**18**

**19**

**20**

**21**

**22**

**SUBTOTAL**

**$**

**$**

**ADD CONTRACTOR’S MARGIN**

**$**

**$**

**TOTAL ‘B’**

**$**

**$**