SAMPLE CONSENT AGENDA-BOARD MEETING

BOARD OF DIRECTORS MEETING ABC ORGANIZATION

Monday, September 20, 200X 1234 Main Street, Suite 56

City, ST 78910

1. **Welcome and Invocation 8:30 – 8:40 am**
2. **Chairman’s Report 8:40 – 8:50 am**
3. **Consent Agenda** (Action Needed) **(Exhibit A) 8:50 – 9:00 am**
   * Minutes of the July 20, 200X Meeting
   * CEO’s Report
   * Membership and Program Update and Statistics

Strategic Discussions: Presentations and Feedback 9:00 – 9:40 am

1. **Strategic Planning Task Force (Exhibit B)**
   * Strategic Plan: Measures of Success
2. **Financial Development Committee (Exhibit C)**
   * Annual Community Campaign Goal (Action Needed)

Discussion Items 9:40 – 10:00 am

1. **Finance Committee (Exhibit D)**
   * Revisions to investment policy
2. **Governance Committee (Exhibit E)**
   * Recruitment of new Board Members
3. **Adjournment 10:00 am**