**letter of guarantee**

Checks will be accepted for deposits and payments at the auction provided that they are accompanied by an acceptable and irrevocable bank letter of guarantee.

**Request a letter of guarantee from your banking institution addressed to WCA. The letter must reference the bank account holder’s name, the account number, and the amount which the bank will guarantee or honor on the check. The letter must be printed on your banking institution’s letterhead and must be signed by a banking official. Please note that the letter must explicitly state that the bank will “guarantee” or “honor” a specific dollar amount to WCA.**

Sample letter:

Dear Auctioneer:

This letter will serve as your notification that [name of your bank] will guarantee payment of any check(s) written by [name of your company] up to the amount of [amount your bank agrees to guarantee] and drawn upon Account Number: [your checking account number].

This irrevocable guarantee is for the purpose of our customer’s purchase at your auction located at 2021 Goetz Rd., Perris, CA on [auction date].

If further information is needed, please contact [name] at [phone and email].

Sincerely,

Bank Representative Signature:

Bank Representative Title:

Bank letters of guarantee should be provided to the auction staff at registration for review.

**Reply instructions: Fax this notice and any supporting documentation to 951.490.4390.** Questions can be directed to info@wca-online.com or by calling 866.731.7760.

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