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|   |  **VACATION & SICK** T I M E T R A C K I N G**YEAR: 2024**  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|   |  |   |   |   |   |   |   |   |   |   |   | **Pol Houston** | **CEO** |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ID: 10001 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   | VACATION | **28** |  |  |  | 5 |  |  | 5 |  |  | 5 |  |  | 15 | **13** |   |
|   |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   | SICK | **10** |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **10** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  |   |   |   |   |   |   |   |   |   |   | **Martha Wilson** | **Vice** President |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ID: 10002 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   | VACATION | **25** |  | 4 |  |  |  |  |  | 6 |  | 5 |  |  | 15 | **10** |   |
|   |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   | SICK | **10** |  |  |  | 3 |  |  |  |  |  |  | 5 |  | 8 | **2** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **Christine Cox** | Marketing Manager |   |   |   |   |   |   |   |   |   | **Luk Polard** | **Chief** of Sales |   |   |   |   |   |   |   |   |   |
|   | ID: 10052 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID: 10087 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION | **25** |  | 1 |  |  |  | 10 |  |  | 6 |  | 1 | 1 | 19 | **6** |   | VACATION | **21** |  | 10 |  |  |  |  | 5 |  |  |  |  |  | 15 | **6** |   |
|   | SICK | **10** | 1 | 2 |  |  |  |  |  |  |  |  | 2 |  | 5 | **5** |   | SICK | **10** |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **10** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **Zoe Jason** | **HR Manager** |   |   |   |   |   |   |   |   |   | **Nick Rodick** | Personal Assistant |   |   |   |   |   |   |   |   |   |
|   | ID: 10059 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID: 10078 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION | **22** |  | 5 |  |  |  |  |  |  |  |  |  |  | 5 | **17** |   | VACATION | **25** |  |  |  |  |  | 10 |  |  |  |  |  |  | 10 | **15** |   |
|   | SICK | **10** |  | 2 |  | 4 |  |  |  |  |  |  |  |  | 6 | **4** |   | SICK | **10** |  |  |  |  |  |  |  |  |  | 7 |  |  | 7 | **3** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **Cloe Gilford** | Machine Operator |   |   |   |   |   |   |   |   |   | **Oprah Joel** | CFO |   |   |   |   |   |   |   |   |   |
|   | ID: 10057 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID: 10066 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION | **23** |  |  |  |  |  |  |  | 10 |  | 8 |  |  | 18 | **5** |   | VACATION | **20** |  |  |  | 8 |  |  |  | 10 |  |  |  |  | 18 | **2** |   |
|   | SICK | **10** |  |  |   |  |  |  |  |  |  |  |  |  | 0 | **10** |   | SICK | **10** |  |  |  |  | 6 |  |  |  |  |  |  |  | 6 | **4** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **Terry Pixel** | **Designer** |   |   |   |   |   |   |   |   |   |  |  |   |   |   |   |   |   |   |   |   |
|   | ID: 10055 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION | **25** |  |  |  |  |  |  |  | 6 |  |  |  | 10 | 16 | **9** |   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
| 10 | SICK | **10** |  |  |  | 5 |  |  |  |  | 3 |  | 2 |  | 10 | **0** |   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
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|   | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
|   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
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|   | ID: | PLAN |  |  |  | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   | ID:  | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |   |
|   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
|   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
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|   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
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|   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
|   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |   |
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