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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **VACATION & SICK**  T I M E T R A C K I N G  **YEAR: 2024** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | |  | | | | |  |  |  |  |  |  |  |  |  | **Pol Houston** | | | **CEO** | | | | |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ID: 10001 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | VACATION | **28** |  |  |  | 5 |  |  | 5 |  |  | 5 |  |  | 15 | **13** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | SICK | **10** |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **10** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | |  | | | | |  |  |  |  |  |  |  |  |  | **Martha Wilson** | | | **Vice** President | | | | |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ID: 10002 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | VACATION | **25** |  | 4 |  |  |  |  |  | 6 |  | 5 |  |  | 15 | **10** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | SICK | **10** |  |  |  | 3 |  |  |  |  |  |  | 5 |  | 8 | **2** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Christine Cox** | | | Marketing Manager | | | | |  |  |  |  |  |  |  |  |  | **Luk Polard** | | | **Chief** of Sales | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: 10052 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: 10087 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION | **25** |  | 1 |  |  |  | 10 |  |  | 6 |  | 1 | 1 | 19 | **6** |  | VACATION | **21** |  | 10 |  |  |  |  | 5 |  |  |  |  |  | 15 | **6** |  |
|  | SICK | **10** | 1 | 2 |  |  |  |  |  |  |  |  | 2 |  | 5 | **5** |  | SICK | **10** |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **10** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Zoe Jason** | | | **HR Manager** | | | | |  |  |  |  |  |  |  |  |  | **Nick Rodick** | | | Personal Assistant | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: 10059 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: 10078 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION | **22** |  | 5 |  |  |  |  |  |  |  |  |  |  | 5 | **17** |  | VACATION | **25** |  |  |  |  |  | 10 |  |  |  |  |  |  | 10 | **15** |  |
|  | SICK | **10** |  | 2 |  | 4 |  |  |  |  |  |  |  |  | 6 | **4** |  | SICK | **10** |  |  |  |  |  |  |  |  |  | 7 |  |  | 7 | **3** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Cloe Gilford** | | | Machine Operator | | | | |  |  |  |  |  |  |  |  |  | **Oprah Joel** | | | CFO | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: 10057 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: 10066 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION | **23** |  |  |  |  |  |  |  | 10 |  | 8 |  |  | 18 | **5** |  | VACATION | **20** |  |  |  | 8 |  |  |  | 10 |  |  |  |  | 18 | **2** |  |
|  | SICK | **10** |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **10** |  | SICK | **10** |  |  |  |  | 6 |  |  |  |  |  |  |  | 6 | **4** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Terry Pixel** | | | **Designer** | | | | |  |  |  |  |  |  |  |  |  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: 10055 | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION | **25** |  |  |  |  |  |  |  | 6 |  |  |  | 10 | 16 | **9** |  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
| 10 | SICK | **10** |  |  |  | 5 |  |  |  |  | 3 |  | 2 |  | 10 | **0** |  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: | PLAN |  |  |  | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |  | | |  | | | | |  |  |  |  |  |  |  |  |  |
|  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  | ID: | PLAN | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | USED | LEFT |  |
|  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | VACATION |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  | SICK |  |  |  |  |  |  |  |  |  |  |  |  |  | 0 | **0** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | [**© TemplateLab.com**](https://templatelab.com/) | | | | | | |  |