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|  | **Employee** | **Position** | **Time off START** | **PTO Type** | **Status** |  |
|  | **Name** | **ID Card Number** | **Duration** | **Note** | **Approved By** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Michael** | IT Manager | 29-Jan-24 | Vacation | Approved |  |
|  | **Devenport** | ID: 1400 | 7 Days | Trip to Monaco | Mark Bibi |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Tristan** | Lawyer | 31-Jan-24 | Parental | Denied |  |
|  | **Shaw** | ID: 1387 | 1 Day | Not explained | Joyce Torres |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Mac** | Clerk | 2-Feb-24 | Study | Approved |  |
|  | **Guzman** | ID: 1585 | 10 Days | Academy research | Joe Horton |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Dennis** | Maintenance technician | 8-Feb-24 | Vacation | Approved |  |
|  | **Evans** | ID: 1416 | 5 Days | Trip to Monaco | Eli Frazier |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Lara** | Project Manager | 14-Feb-24 | Community Service | Approved |  |
|  | **Fuller** | ID: 1358 | 2 Days | River bank cleaning | Mark Bibi |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Alanna** | Accountant | 27-Feb-24 | Vacation | Pending |  |
|  | **Petterson** | ID: 1289 | 10 Days | North River |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Alonzo** | IT Manager | 29-Feb-24 | Jury Duty | Pending |  |
|  | **May** | ID: 1400 | 1 Day | Subpoena |  |  |
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**Paid Time Off**

TRACKER