**TOTAL**

**$80,000**

$10,000

-

Contingency

$20,000

5

Equipment Purchase

**PROJECT**

**BUDGET**

**BUDGET**

**QUANTITY**

**TOTAL**

Personnel Costs

10

$50,000

**PROJECT MILESTONE**

Project Start

Project Finish

**Week**

**3**

**Create Prototype**

Develop a preliminary prototype or proof of concept for Operation Catalyst's core feature

**Week**

**2**

**Define Objectives**

Clarify project goals,

outcomes, and key performance indicators

for Operation Catalyst

**Week**

**1**

Analyze market trends

and competitors for Operation Catalyst's product or service

**Research Market**

Perform user testing in order

to assess the prototype of Operation Catalyst for its usability and user experience

**Week**

**4**

**Test**

**Usability**

Compile findings and insights, and finalize a detailed

project plan for Operation Catalyst's development

**Week**

**5**

**Finalize**

**Plan**

Team A tasks

Team B tasks

**NAME PROJECT**

*Operation Catalyst*

**LEAD PROJECT**

*Sarah Johnson*

**PROJECT START**

*January 15, 2025*

**LOCATION**

*Fantasia Island*

Operation Catalyst is an innovative initiative

aimed at fostering positive change by igniting collaborative efforts in technology, education,

and sustainability, driving progress and

innovation for a better future.

**PROJECT OVERVIEW**

**TEAM MEMBER**

*Public Relations Specialist*

**JENNIFER LEE**

**SARAH JOHNSON**

*Product Development Manager*

**MICHAEL CHANG**

*Quality Assurance Specialist*

**EMILY WILSON**

*Design and Creative Director*

**SARAH JOHNSON**

*IT Infrastructure Manager*

**PROJECT TEAM CHARTER**