|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   |   | WORK BREAKDOWN STRUCTUREFOR A WEDDING |  |   |
| 06 \* 17 \* 2023**Lisa & Theodor** |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **9-16 MONTHSBEFORE WEDDING** |   | **6-8 MONTHSBEFORE WEDDING** |   | **3-5 MONTHSBEFORE WEDDING** |   | **1-3 MONTHSBEFORE WEDDING** |   | **WEDDINGWEEK** |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Create a file to keep wedding info organized |   |   |  | Select a photographer and videographer |   |   |  | Design invitations |   |   |  | Map out the ceremony with your officiant |   |   |  | Assign seating for the reception |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Plan your budget |   |   |  | Decide on entertainment |   |   |  | Plan your honeymoon |   |   |  | Purchase your wedding bands |   |   |  | Deliver gift bags to guests at the hotel |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Set a date and reserve a venue for the ceremony |   |   |  | Choose a caterer |   |   |  | Send save-the-date cards |   |   |  | Confirm times with all vendors |   |   |  | Put final payments for vendors into envelopes |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Create the guest list |   |   |  | Plan attire for the bride, groom, bridesmaids... |   |   |  | Reserve portable restrooms and outdoor lighting |   |   |  | Buy gifts for your wedding party |   |   |  | Confirm travel details and pack for your honeymoon |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Choose your wedding party |   |   |  | Reserve a block of hotel rooms for out-of-town guests |   |   |  | Book a florist |   |   |  | Send invitations |   |   |  | Breathe and enjoy as all your planning comes together! |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |  | Hire a wedding planner to help with details |   |   |  | Register for gifts with at least three retailers |   |   |  | Arrange transportation for guests |   |   |  | Get your marriage license |   |   |  |  |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   |   |
|   |  | Have the engagement ring appraised |   |   |  | Look into coverage options for any new gifts you receive |   |   |  | Finalize the menu |   |   |  | Separate RSVPs as “attending” and “not attending” |   |   |  |  |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |   |   |
|   |  | Choose an officiant for the ceremony |   |   |  |  |   |   |  | Address wedding invitations |   |   |  | Put together gift bags for out-of-town guests |   |   |  |  |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   | [© TemplateLab.com](https://templatelab.com/)     |