|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
|  | **PROFORMA INVOICE** | | | | | | |  |
|  |  |  |  |  |  |  |  |  |
|  | **My Company Name** |  |  |  |  |  |  |  |
|  | 150 Heavens Road, West Bay | |  |  |  |  |  |  |
|  | Birmingham, S11 12PJ |  |  |  |  |  |  |  |
|  | Phone: (555) 1234 256 890 |  |  |  |  |  |  |  |
|  |  |  |  |  | Date of issue: | | 18.03.2023. |  |
|  |  |  |  |  | Proforma invoice #: | | 12022/23 |  |
|  | **To:** |  |  |  | Order Reference: | | 12345 |  |
|  | **Customer Ltd.** |  |  |  |  |  |  |  |
|  | John Doe |  |  |  |  |  |  |  |
|  | 190 Customer Avenue |  |  |  |  |  |  |  |
|  | New York, K7 M12 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Additional Information** |  |  |  |  |  |  |  |
|  | This is a proforma invoice connected to your inquiry 12345 | | | | | |  |  |
|  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Description** | **Qty** | **Unit** | **Unit Price** | **VAT %** | **VAT** | **Total** |  |
|  | Product No.1 | 1 | pcs | $100.00 | 20% | $20.00 | $120.00 |  |
|  | Item Description | 2 | pcs | $200.00 | 20% | $80.00 | $480.00 |  |
|  | Lorem Ipsum | 10 | pcs | $50.00 | 20% | $100.00 | $600.00 |  |
|  | Product #4 | 100 | pcs | $20.00 | 20% | $400.00 | $2,400.00 |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | **Sub Total** | | **$3,000.00** |  |
|  |  |  |  |  | **Total VAT** | | **$600.00** |  |
|  |  |  |  |  |  | **TOTAL** | **$3,600.00** |  |
|  |  |  |  |  |  |  |  |  |
|  | Payment terms: NET 60 | | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Registered Address** |  | **Contact Information** | |  | **Payment Details** | |  |
|  | 150 Heavens Road, West Bay |  | Marco Torres | | | Bank | Banca Intensity |  |
|  | Birmingham, S11 12PJ |  | Phone: (555) 000 00000 5588 | | | Sort Code | 58-5552-56-45 |  |
|  | VAT: 99855456485 |  | Email: m.torres@mycompany.com | | | Account No. | 0021225-5523-8852 |  |
|  |  |  |  |  |  | [© TemplateLab.com](https://templatelab.com/) | |  |