|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   |   |   |   |   |   |
|   |  |   | **COMPANY NAME** |   |
|   |   | Ap #221-717 Duis Road, 85438 Canada |   |
|   |   | T: 1-232-992-8440 |   |
|   |   | paralegal.help@icloud.ca |   |
|   |   |   |   |   |   |   |   |   |   |
|   | **Case#:** 2155/2023 |   |   |   |   |   |   |
|   | **Client Name:** Walter Graves |   |   |   |   |   |   |
|   | **Paralegal Name:** Victoria Rios |   |   |   |   |   |   |
|   | **Reports To**: Merrill Casey |   |   | **Week#:** 24/2023 |   |
|   |   |   |   |   |   |   |   |   |   |
|   | **WORK RECORDED** |   |
|   | Category | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |   |
|   | Work type | In-court | Out-of-court | In-court | Out-of-court |   |   |   |   |
|   | Start Time | 08:00 | 07:00 | 07:00 | 08:00 |  |  |  |   |
|   | End Time  | 16:00 | 17:00 | 14:00 | 15:30 |  |  |  |   |
|   | Less Lunch | 01:00 | 00:30 |   | 01:30 |  |  |  |   |
|   | **TOTAL HOURSPER DAY** | **07:00** | **09:30** | **07:00** | **06:00** |  |  |  |   |
|   | TOTAL HOURSFOR WEEK**IN-COURT** | **14:00** |   |
|   | TOTAL HOURSFOR WEEK**OUT-OF-COURT** | **15:30** |   |
|   |   |   |   |   |   |   |   |   |   |
|   | **CLIENT STATEMENT** |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |
|   | I agree that hours indicated above are accurate and that the work performed is satisfactorily. All the work was perform as previously agreed. |   |
|   | Client: |   |   |   |   | Date: |   |   |   |
|   |   | (signature) |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |
|   | **PARALEGAL STATEMENT** |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |
|   | I agree that hours shown on this timesheet are correct, and I have performed the service. There were no activities or events that would affect the record of work outside of the pre-agreed terms and conditions. |   |
|   | Paralegal: |   |   |   |   | Date: |   |   |   |
|   |   | (signature) |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   | [© TemplateLab.com](https://templatelab.com/)    |   |