HOURLY TIMESHEET TEMPLATE

Wednesday, September 13, 2023

COMPANY NAME

EMPLOYEE	PROJECT	CLOCK IN	CLOCK OUT	TOTAL TIME			NOTES
				REGULAR	OT	DOT	
Kaelin Wages Salesman	Company One 218 Sleepy Camp, 25445 CA	08:00	19:00	8h 00m	2h 00m	1h 00m	Approved - Urgent!
Cherise Doyle Salesman	Company One 994 Grand Route, 25114 LA	08:00	16:25	8h 00m	0h 25m	0h 00m	
Prince Kruissen Administrator	Headquarters 759 Little Canyon, 12556 NW	07:45	15:40	7h 55m	0h 00m	0h 00m	
Elvin David Technician	Technical zone B15	07:30	15:50	8h 00m	0h 20m	0h 00m	
Marshall Hayden Product manager	Headquarters 759 Little Canyon, 12556 NW	08:10	16:15	8h 00m	0h 05m	0h 00m	
Crissy Huang Assistant	Headquarters 759 Little Canyon, 12556 NW	08:15	16:40	8h 00m	0h 25m	0h 00m	
HB Harold Bright Service support	Company X 2115 Main Farms, 45211 GD	07:50	16:00	8h 00m	0h 10m	0h 00m	
				REGULAR	OT	DOT	