**CREDIT CARD CANCELLATION LETTER**

**[NAME OF CREDITOR]**

**[ADDRESS]**

**RE: Account of [NAME], Account Number: [ACCOUNT NO]**

To whom it may concern,

I am writing this letter to close my credit card account, with immediate effect for the following reasons:

* [INSERT REASONS FOR CANCELLATION]

Please report to the credit bureau that this account was closed at customer request and respond with written confirmation that my account has been closed.

Sincerely,

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[SIGNATURE]

[SENDER NAME]

[ADDRESS]