**CONSULTING PROPOSAL**

**Client Information**

Client Name: [NAME]

Client Role: [ROLE]

Client Company: [COMPANY NAME]

Client Address: [ADDRESS]

Client Mobile Number: [NUMBER]

Dear [CLIENT NAME],

Thank you for the opportunity to consult with [COMPANY NAME] on the [PROJECT NAME].

**Project Overview**

[INCLUDE A BRIEF SUMMARY OF THE MAIN POINTS OF THE PROJECT].

**Project Objective**

[INCLUDE A SPECIFIC AND MEASURABLE PROJECT OBJECTIVE]

**Deliverables**

[DELIVERABLES]

[DELIVERABLES]

[DELIVERABLES]

[DELIVERABLES]

**Consultant Experience and Qualifications**

[OUTLINE CONSULTANT EXPERIENCE AND LIST QUALIFICATIONS]

**Schedule**

[OUTLINE START AND END DATE, MILESTONES, NOTICE DATES ETC]

**Cost and Payment Terms**

The Consultant proposes a fixed price of $[AMOUNT]. A deposit of [PERCENTAGE]% [will be **OR** will not be] required to start the work.

[INSERT ANY OTHER PAYMENT TERMS]