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|   |  **T E A M**WORK PLAN |   |  |   |
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|   |   |   |   |   |   |   |
|   |   | Identification |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Cost Benefit Analysis | Bobby Porter |   |   |
|   |   | 02/02/2023 |   |   |
|   |   |   |  APPROVED |   |   |   |
|   |   |  | Risk Assessment | Maddox Rose |   |   |
|   |   | 18/02/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Develop Project Proposal$450,000 | Tia Workman |   |   |
|   |   | 28/02/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   | Planning |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Kick-off meeting with client | Morgan Sutton |   |   |
|   |   | 17/03/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Define scope of work and write URSRESEARCH | Denny Burris |   |   |
|   |   | 31/03/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Identify and Record Project Risks | Alfie Wilkinson |   |   |
|   |   | 11/04/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   | Execution and Control |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Project Communications Management | Nickolas Sullivan |   |   |
|   |   | 18/04/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Manage Project Procurement | John Doe |   |   |
|   |   | 21/05/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Track and Manage Project Risks and IssuesOUT FOR APPROVAL | Zaid Shaw |   |   |
|   |   | 01/06/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Conduct Project Change ManagementIN PROGRESS | Tia Workman |   |   |
|   |   | 17/06/2023 |   |   |
|   |   |   |   |   |   |   |
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|   |   |   |   |   |   |   |
|   |   | Closeout |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Conduct Closeout Meetings | Nickolas Sullivan |   |   |
|   |   | 10/07/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Develop Lessons Learned | Adonis Dickson |   |   |
|   |   | 11/07/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Develop Closeout ReportESCALATION | Leslie Palmer |   |   |
|   |   | 16/07/2023 |   |   |
|   |   |   |   |   |   |   |
|   |   |  | Archive Project Documents and Conduct Transitioning Activities | Mel Jackson |   |   |
|   |   | 31/07/2023 |   |   |
|   |   |   |   |   |   |   |
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