**Moving Service Agreement**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereafter “Client”) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereafter “Moving Service”) hereby agree to the following:

The Client hereby confirms that the starting location is **{address}** and that the ending location is **{address}**. The starting address is on the **{number}** floor and is accessible by **{stairs/elevator}**. The ending address is on the **{number}** floor and is accessible by **{stairs/elevator}**.

The Moving Service agrees to arrive at **{time}** on **{date}** at the starting location. The Client has booked the crewmembers from **{start time}** to **{end time}** and may call to extend that time at **{phone number}**.

The Client agrees to have all items packed and sealed in boxes before the arrival of the Moving Service. The Client further agrees to have confirmed in advance that all large furniture can be safely removed from the building without further disassembly.

The Moving Service will provide:

* **{moving truck(s): number/dimensions}**
* **{dollies: number/size}**
* **{number}** crewmembers

The Moving Service may provide, at the Client’s request, cardboard boxes of **{dimensions}** for **{monetary amount}** each, packing tape for **{monetary amount}** per roll, and blank labels for **{amount}** per sheet.

The Moving Service crewmembers will move all furniture as well as packed and secured boxes from the starting address to the moving truck, transport said items to the ending address, and move said items inside.

The Moving Service crewmembers will use **{equipment}** to keep furniture intact and in their original condition. The crewmembers will not open any secured boxes at any time.

The Moving Service is not required to pack up any unboxed items, transport loose items (except furniture), perform any cleaning services, disassemble or reassemble furniture, dispose of junk or trash, or unpack/arrange items at the ending location. Should the Client require any of these services, **{he/she}** can call and arrange for a pricing quotation at **{phone number}**.

The Client will be charged a base price of **{amount}**, plus **{amount}** per hour for the service, **{amount}** per mile driven, and **{amount}** for the use of the equipment for a total of **{amount}**.

The Client has chosen **{Option Number}** from the options below:

* Option 1: The Client will pay **{amount}** for full-value protection. Any items lost or damaged by the crewmembers during the moving process will have their full value reimbursed to the Client by the Moving Service, provided that they are listed by the Client in writing in advance of the move. Any items not listed with their value will be reimbursed at the price of **{price}** per pound per item.
* Option 2: The Client will pay **{amount}** for the released rate. Any item lost or damaged by the crewmembers during the moving process will be reimbursed to the Client at the rate of **{price}** per pound per item.
* Option 3: The Client will waive **{his/her}** right to reimbursement on any items under the crewmembers’ purview. The Client will receive no reimbursement for items lost or damaged by the crewmembers during the moving process.

Any changes to this contract must be done so in writing and signed by both parties.

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Client, signature & date Moving Service, signature & date