**Top of Form**

**Your LOGO**  
123 Street, City, State, Zip  
Phone Number / Cell Phone / E-Mail  
Website Address

### Contract for DJ Service

|  |  |
| --- | --- |
| **Club Information:** | |
|  |  |
| Club Name: |  |
| Club owner or Manager names: |  |
| Email: |  |
| Phone Number(s): |  |
| Address: |  |
| City, State/Province, Zip/Postal: |  |
|  |  |
| **Event Information:** |  |
|  |  |
| Event: |  |
| Date: |  |
| Perform Times: |  |
| Location: |  |
| Total: | $1,400 |
| Deposit or Retainer Fee: | $400 |
| Package Name: |  |
| Package Length: |  |
| Overtime Rate: | $100 Per Half Hour |
| Extra DJ Responsibilities: |  |

1. The DJ (herein referred to as the DJ), in consideration of the total amount above will provide the DJ service on the above date(s) at the above location for the above indicated perform times. The DJ services included consist of music selection from the DJ’s music library, and providing suitable equipment to play the selected music. The DJ will make every effort to play all requests but cannot be held responsible if specific selections are not available. The DJ is not responsible for the purchase of songs not contained in the music library. The selection of equipment to be used at the event is left to the discretion of the Club and recommendations of the DJ.
2. The DJ will provide entertainment to the very best of his ability. The DJ will be dressed appropriately to the occasion, and shall act as emcee throughout the above event, making any necessary announcements along with playing the selected music.
3. The Club may request that the DJ play longer than the above perform times. There will be an extra service fee for additional times. The availability of the DJ for overtime cannot be guaranteed.
4. The Club will also provide the DJ with at least one 20-amp AC outlet for the DJs own equipment. The DJ, at his discretion, reserves the right to discontinue all or part of equipment usage if the power provided is not capable of operating the equipment without risk of damage to the equipment. The surface on which the DJ is to play cannot be dirty, wet, or any other unstable surface. The Club agrees to furnish a facility that completely covers the DJ from direct sunlight and rain. If service must be discontinued for any of the aforementioned reasons, the full balance is still due.
5. The Club will be responsible for any damage (normal wear and tear excluded) to the DJ’s equipment (sound/lighting equipment and/or music library) provided during the above time period, including a one hour set-up and pack-up time period before and after the specific time period stated above, unless damage is due to negligence of the DJ. The DJ is to play in a safe, non-abusive environment. Any mistreatment or abuse of the DJ in any way will result in the immediate discontinue of services with full balance still due.
6. The DJ is not responsible for power outages, nor is the DJ responsible for any of the Club’s equipment that fails at the event. If equipment fails, the DJ will, on a best effort basis, find suitable back-up equipment within the Club’s equipment. The DJ is not responsible for any damage to the building where the services are provided, nor is the DJ responsible for any injuries which may occur.
7. This contract includes travel on the date of the event for up to 40 miles from office to event and ground level equipment access (or ramp/elevator). Club is responsible for providing parking for the DJ. DJ reserves the right to add other surcharges to this contract for extraneous circumstances. Such charges will be notified in writing prior to signing.
8. The required deposit is due at the time of signing. This contract is not binding until signed by both parties and the required deposit has been received and cleared. Final payment of the remaining balance is due at the end of each night from each event. Forms of payment include cash, personal check, certified check, cashier's check, or money order. There is a $50 charge on any returned checks in addition to any finance charges that may accumulate. Under no circumstances will the DJ begin rendering services on another night until the previous event’s balance is paid in full.
9. Notice of cancellation by the Club shall be in writing and delivered to the DJ before 14 calendar days (2 weeks) prior to the above event. If such notification is not given, the DJ will assess the full service fee. The deposit is non-refundable for any reason, even if 14 day notice is given. If the Club, for any reason, is delinquent on payment, the unpaid balance will be subject to a 5% financing charge.
10. Notice of cancellation by the DJ shall be in writing and delivered to the Club before 14 calendar days (2 weeks) prior to the above event, in which case a full refund, if any due, will be expedited. This is subject to proven detention by sickness, accidents, equipment malfunction, or acts of God beyond the control of the DJ. In the unlikely event that the DJ is unable to appear, the DJ will make every effort to find a qualified substitute replacement. In the unlikely event that a replacement cannot be found, the DJ will make a full refund of any deposit paid by the Club. The Club agrees that the refund will be the full extent of damages he or she is entitled to and no further damages may be sought against the DJ. In the unlikely event that the DJ is delayed and the event does not start on time, or time is lost during the event due to equipment malfunction, the DJ will refund the portion of fees paid prorated to the time lost. The Club agrees that the prorated refund will be the full extent of damages he or she is entitled to and no further damages may be sought against the DJ.
11. This contract is to be signed by the Club with the required deposit as soon as possible. Upon receipt by the DJ, equipment and personnel will be allocated on a first received first served basis for the event date. If the DJ is able to fulfill the requirements of the event, the deposit becomes non-refundable, and all of the terms and conditions of this agreement become binding. A signed copy of the agreement will be returned to the Club upon request.
12. All written modifications or additions must be agreed upon and initialed by both the DJ and the Club. This constitutes the entire agreement between the Club and the DJ. All pages should be returned to DJ after signing. No other terms or conditions implied or express not included in this signed document apply. All notices, acknowledgments or replies referred to in this document are to be made by regular United States mail. The laws of the State and City shall govern this agreement. Disputes arising from this contract are to be handled in Court.

Agreed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
              Club Signature

Agreed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
             DJ Signature