**Cease and desist defamation letter sample**

The following is the sample of Cease and desist defamation letter

RE: Cease and Desist All Defamation of  John Samwell’s Character and Reputation

Dear Harrison Howard

Our Law Firm has been instructed by our client, John Samwell, with whom you should be very familiar, to write this CEASE AND DESIST to you for the purposes of record and avoidance of doubt, and to bring to your attention with the express intention of informing you and demanding the following from you.

On the front page of your newspaper The Weekly Daily on Wednesday, 11th February 2030, you published a major article with the running title “John Samwell on Regional and International Armed Forces Wanted List.” The articles contain false and defamatory information about our client, Mr. Samwell; they portray him as a dangerous person who committed a crime against children, a criminal involved in kidnapping, and a fugitive. You are aware, and or by reasonable due diligence, ought to be aware, or be in a position to be well informed, that the information in the articles is false, untrue, devoid of any artificiality, and, above all, contains all of the ingredients of defamation.

It is illegal under California law to defame the character and reputation of another person. Defamation includes

1. a statement that has the potential to harm one’s reputation;
2. communicated to another; and
3. that the speaker knew or should have known was false.

We’d like to draw your attention to the fact that our client, MR. Samwell is a good public servant and a well-respected member of society. Since 2000, he has worked for the University of Good Hope, providing valuable services to the United States.

Furthermore, MR. Samwell has never committed a crime against children or abducted anyone.  
MR. Samwell is not on the run, and no local, regional, or international law enforcement agency is looking for him.

Indeed, the article has caused serious social, psychological, and financial harm to MR. Samwell, his family, relatives, and friends, as well as his agents and potential business partners, and has caused havoc within the family, relatives, and the entire circle of friends and business partners.

THEREFORE, you are hereby demanded to immediately

1. You unequivocally revoke, retract, rescind, withdraw, or otherwise remove the information in the contested articles on MR. Samwell in the above-mentioned articles immediately and without further delay published an article
   1. stating that the information provided in the contested articles was false, fallacious, wrong, incorrect, and or otherwise untrue and unverified.
   2. providing new and accurate information that will be verified by MR. Samwell.
2. Sincerely apologize in writing to MR. Samwell as a result of the libelous publications against him in the above-motioned articles
3. Return the signed written assurance to our above address affirming that you will refrain from any further acts of defamation, slander, and/or libel involving MR. Samwell’s character and/or reputation.

Take note that if you fail, neglect, ignore, disregard, overlook, or otherwise refuse to respond to this letter and its contents within **21 (twenty-one) days** of its service, rigorous legal proceedings will be initiated against you at your own risk and expense, as well as any subsequent costs arising therefrom, without further notice.

Sincerely

[signature]

[your name]