##### Sample Letter: Terminating the contract during the cooling off period.

Date

Your Name & address

Name & Address of Timeshare company

Dear *(if you do not have a name, try "Sir/Madam")*

Re: Agreement between [*insert your name*] and [*insert name of Timeshare company*], dated [*insert date of contract*].

I refer to the above contract and hereby exercise my cooling off right and withdraw from my agreement with [*insert name of timeshare company*] for the purchase of [*name of scheme entered*] together with any related finance agreement entered for the purchase of such Timeshares.

Accordingly, I request that you immediately return all monies paid by me to date, failing which a complaint will be lodged with the Financial Ombudsman Service or Credit Ombudsman Service.

Your cheque should be made payable to the writer and sent to the address below:

 [*insert address*]

Yours faithfully

[*insert signature*]

[*Print name*]

cc: [Name & address of finance provider if relevant]