**Timeshare cancellation letter sample**

*Your Name*
*Your Address*
*Your Email*
*Your Telephone number*

*Resort’s Name*
*Resort’s Address*
*Resort’s Telephone number*

*Date*

*To whom it may concern:*

*Describe why you want to cancel your contract, include contract number in the drafting and likewise request the cancellation and a full refund, mentioning that you are within the 5-day cancellation period established by Mexican timeshare law.*

*Sincerely,*

*Signature and Name*