Graduate School Intent Letter Sample

Gabrielle Fernandes Costa

1505 Southern Street

Long Island City, NY 11101

June 30, 2019

Dr. Isabelle Holmes

Department of Physical Sciences

The State University of New York at Stony Brook

100 Nicolls Rd.

Stony Brook, NY 11794

Dear Dr. Holmes,

With great pleasure, I would like to submit my application for the Master of Science In Geography program at the Department of Physical Sciences at SUNY Stony Brook. After recently completing my bachelor’s studies, this graduate program is the perfect path forward for me towards my goal of joining the Arctic Research Institute.

As a graduate of Brown University’s Bachelor of Science in Geological & Earth Sciences program, I was fortunate enough to be mentored by some of the greatest minds in these fields. Under their tutelage, I’ve honed my observational and analytical skills, as well as my knowledge of report-taking and reading measurements. I also had the life-changing experience of working with the preeminent polar explorer, Dr. Gilford, on her summer quantifying the rapidly receding coastline of the Queen Elizabeth Islands.

Below my signature, you’ll find the application documents requested from me from the university website. If there is anything further from me you need, please give me a call, and I’ll get to it right away. Thank you very much for your time and consideration of my graduate school application.

Sincerely,

Gabrielle Fernandes Costa

Enclosed:

* Graduate Admission Application
* Undergraduate Transcripts
* Statement of Purpose
* Standardized Test Scores
* Personal Statement / Essay
* Resume
* 2x Reference Letters