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|  |  | **ANNUAL** | |  |  |  |  | |  | | |
|  |  | 117 Driving Avenue, Oregon, 25447 OR | | | |  | | |
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|  |  | (555) 0123 4567 8910 | | | |  | | |
|  |  | MILEAGE LOG | |  |  |  |  | |  | | |
|  |  | yourcompanyname@gxmail.com | | | |  | | |
|  |  |  |  |  |  | |  | | |
|  |  | YOUR COMPANY NAME | | | | |  | |
|  |  |  |  |  |  |  |  | |  | | |
|  |  | RENAULT SCENIC IV | |  | Employee Name | | | |  | |
|  |  | LD64 YMR | |  | Employee ID | | | |  | |
|  | PAGE 01 OF XX | | 2020 |  | Employee Department | | | |  | |
|  |  |  |  |  |  |  |  | |  | | |
|  | **DATE OF TRAVEL** | **PURPOSE OF TRAVEL** | **POINT OF DEPARTURE** | **DESTINATION** | **ODOMETER READINGS** | | **TOTAL MILES** | |  | |
|  | **START** | **END** |  | | |
|  | 05/01/2022 | Business Trip | OREGON | INDIANA | 10000 | 10854 | 854 | |  | | |
|  | 07/01/2022 | Distributer Visit | INDIANA | UTAH | 10854 | 11540 | 686 | |  | | |
|  | 09/01/2022 | Travel Home | UTAH | OREGON | 11540 | 12070 | 530 | |  | | |
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|  | Each time you use your vehicle for business purposes, you must record information above! | | | | | | | |  |
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