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|   |   | **ANNUAL** |   |   |   |   |   |
|   |   | 117 Driving Avenue, Oregon, 25447 OR |   |
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|   |   | (555) 0123 4567 8910 |   |
|   |   | MILEAGE LOG |   |   |   |   |   |
|   |   | yourcompanyname@gxmail.com |   |
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|   |   | YOUR COMPANY NAME |   |
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|   |   | RENAULT SCENIC IV |   | Employee Name |   |
|   |   | LD64 YMR |   | Employee ID |   |
|   | PAGE 01 OF XX | 2020 |   | Employee Department |   |
|   |   |   |   |   |   |   |   |   |
|   | **DATE OF TRAVEL** | **PURPOSE OF TRAVEL** | **POINT OF DEPARTURE** | **DESTINATION** | **ODOMETER READINGS** | **TOTALMILES** |   |
|   | **START** | **END** |   |
|   | 05/01/2022 | Business Trip | OREGON | INDIANA | 10000 | 10854 | 854 |   |
|   | 07/01/2022 | Distributer Visit | INDIANA | UTAH | 10854 | 11540 | 686 |   |
|   | 09/01/2022 | Travel Home | UTAH | OREGON | 11540 | 12070 | 530 |   |
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|   | Each time you use your vehicle for business purposes, you must record information above! |   |
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