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|  |  | |  |  |  |  |
|  | COMPANY NAME | |  |  |
|  | 123 Street Name, ZIP City | |  |  |
|  | (000) 1234 56789 | |  |  |
|  |  |  |  |  |
|  | Week Number: 45 | |  |  |
|  | 10-10-2022 / 16-10-2022 | |  |  |
|  |  |  |  |  |
|  | **WEEKLY CALL LOG** | | | |  |  |
|  |  |  |
|  |  |  | Stacey Houston | |  |  |
|  |  |  |  |  |  |  |
|  | **DAY/DATE** | **TIME** | **PERSON CALLED** | **COMPANY NAME** | **ACTION TO BE TAKEN / NOTES** |  |
|  | MONDAY | 12:45 | Mickey Dawson | Somecompany | Send project files |  |
|  | 10 | 13:00 | Bryan Pierce | Othercompany | Call back tomorrow afternoon |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | TUESDAY |  |  |  |  |  |
|  | 11 |  |  |  |  |  |
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|  | WEDNESDAY |  |  |  |  |  |
|  | 12 |  |  |  |  |  |
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|  | THURSDAY |  |  |  |  |  |
|  | 13 |  |  |  |  |  |
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|  | FRIDAY |  |  |  |  |  |
|  | 14 |  |  |  |  |  |
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|  |  |  |  |  |  |
|  | SATURDAY |  |  |  |  |  |
|  | 15 |  |  |  |  |  |
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|  |  |  |  |  |  |
|  | SUNDAY |  |  |  |  |  |
|  | 16 |  |  |  |  |  |
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|  |  |  |  |  |  |
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