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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   |   |   |   |   |   |    |
|   |   |   |   |   | **TEACHER** |   |
|   |   |   |   |  |  CALL LOG |   |
|   |   |   |   |   |   |   |   |   |   |   |   |
|   | Date: | Student name: |[ ]  INBOUND CALL |   |
|   | 21.10.2022 | Norman Kingsley |[ ]  OUTBOUND CALL |   |
|   | Time (Duration): | Contacted person (relation to student): | Phone Number: |   |
|   | 12:45 (10min) | Harwey Kingsley / Father | (555) 1234 567 890 |   |
|   |   |   |   |   |   |   |   |   |   |   |   |
|   | Call Reason: | Communication quality |   |
|   | Norman tripped on the playground today. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. |   |   |   |   |
|   |  | Great | Good | Poor |   |
|   |  |[ ] [ ] [ ]    |
|   |   |   |   |   |   |   |   |   |   |   |   |
|   | Notes: |   |
|   | The parent was informed that Norman had a minor incident on the playground, stumbled and developed a bruise. The parent accepted the information with understanding, there is no need for urgent intervention, Norman will visit a pediatrician after school just in case. |   |
|   |   |   |   |   |   |   |   |   |   |   |   |
|   | Date: | Student name: |[ ]  INBOUND CALL |   |
|   |  |  |[ ]  OUTBOUND CALL |   |
|   | Time (Duration): | Contacted person (relation to student): | Phone Number: |  |
|   |  |  |  |  |
|   |   |   |   |   |   |   |   |   |   |   |   |
|   | Call Reason: | Communication quality |   |
|   |   |   |   |   |   |
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|   | Date: | Student name: |[ ]  INBOUND CALL |   |
|   |  |  |[ ]  OUTBOUND CALL |   |
|   | Time (Duration): | Contacted person (relation to student): | Phone Number: |  |
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|   | Call Reason: | Communication quality |   |
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|   | Notes: |   |
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|   |   |   |   |   |   |   |   |   | [© TemplateLab.com](https://templatelab.com/)   |