A letterhead is the heading at the top of a sheet of letter

paper (stationery). That heading usually consists of a name and

an address, and a logo or corporate design, and sometimes a

background pattern. The term "letterhead" is often used to refer

to the whole sheet imprinted with such a heading.

Many companies and individuals prefer to create a letterhead

template in a word processor or other software application.

This generally includes the same information as pre-printed

stationery but without the additional costs involved.

Letterhead can then be printed on stationery (or plain paper)

as needed on a local output device or sent electronically. That

heading usually consists of a name and an address, and a logo

or corporate design, and sometimes a background pattern.

The term "letterhead" is often used to refer to the whole sheet

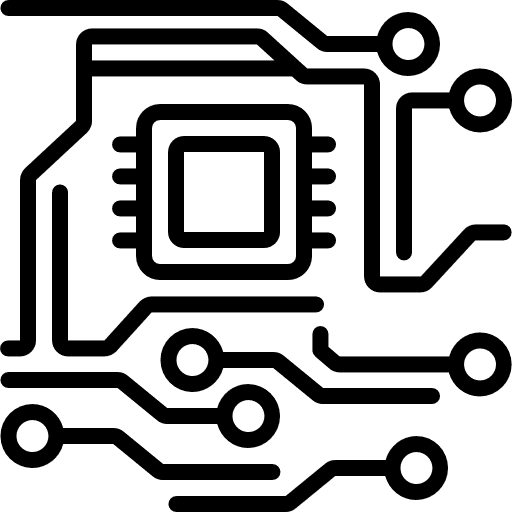
imprinted with such a heading.

**Wishing you the best,**

**Axel Spark**

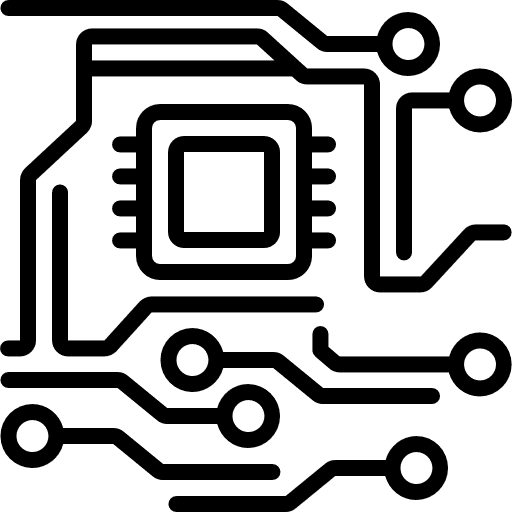
**CEO of Electronic Company**

**Dear Ms. Sanchez,**



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